

Committee of Convocation

Agenda for Meeting

Wednesday 17 March 2021 at 5.30 pm

Graduate House, 220 Leicester Street, Carlton

1. **Welcome**
2. **Guest Speaker**
There will be no guest speaker on this occasion
3. **Attendance**
4. **Confirmation of Minutes** of the last meeting, held on 18 November 2020
5. **Election of Office Bearers**
 - a. President
 - b. Deputy President
 - c. Secretary
 - d. Treasurer
6. **Appointments**
 - a. Dinners Coordinator
 - b. Speakers and Tours Coordinator
7. **Membership**
 - a. Additions and withdrawals
 - b. Leave of Absence
8. **Report of the President**
9. **Financial Report**
10. **U of M Items of Interest**
Input from all members
11. **Key Matters for Consideration**
 - a. Actions update
 - b. Membership development
 - c. Projects
12. **Other Business**
 - a. Website
 - b. Tours and speakers
13. **Next Meeting**
To be determined
14. **Close**

Attachments

Updated Actions

Papers Circulated for Consideration at the Meeting

Nil

COMMITTEE OF CONVOCAATION - ACTIONS

Ref. No.	Date	Description	Responsibility	Status	Ref. No.
85	2015-09-16	Identify individual graduates who may be approached to determine their possible interest in joining the Committee [Sub-committee of David bellair, Ros McMillan and Gary Israel formed on 2018-06-20]	All Sub-committee	In progress	85
109	2020-11-18	Write a letter of thanks to Professor Considine in appreciation of his time as Provost of the University	President	In progress	109
110	2020-11-18	Record personal opinions as to the role of the University, and provide to the President for his collation	All	In progress	110